

# Dual Qualification: Certificate III in Aged Care and Certificate III in Home and Community Care

## Qualification Overview

This course allows you to gain two qualifications at the same time and covers the knowledge, skills and attitudes to enable workers to function effectively and confidently in aged care facilities and within a person's home for HAAC funded service providers. Aged care addresses work primarily in residential facilities under direct or regular supervision within clearly defined organisation guidelines and service plans. Home and community care agencies may have frail aged individuals and people with disabilities in their client group.

These workers carry out activities to maintain personal care, and/or other activities of living, for people in an aged care and HAAC settings. They also carry out activities related to an individualised plan and report directly to a supervisor and are not responsible for other workers.



This course comprises two qualifications that are nationally recognised and therefore accepted by employers, industry associations and other educational institutions.

Vocational outcomes for graduates of this course may include but is not limited to;

- ✓ Assistant in nursing
- ✓ Care assistant
- ✓ Community care/support worker
- ✓ Personal care worker
- ✓ Support worker

## Delivery Mode

TLC Training Solutions credits its success and reputation to our facilitation of a supportive, workplace delivery model that is flexible and suits individual training needs.

However, we offer a variety of options that cater to personal needs, commitments, working arrangements and lifestyles that enable anyone to access the services of TLC Training Solutions. Whether you currently work in the aged care industry, are unemployed and seeking employment, live in a capital city or in a remote location, we can offer you a mode of study that will be just right for you!

**Workplace Based:** Designed for those already working in an aged or HACC setting. The student's work place becomes a crucial part of their training and their key learning environment. TLC Training Solutions will provide as part of the students learning and assessment tools, activities and assessments that incorporates their everyday job role and functions, workplace policies and procedures, and government legislative requirements that are applicable to their State and service. Best of all, with workplace based training – our trainers come to you!

**Recognition of Prior Learning (RPL):** RPL is an assessment process that acknowledges a persons skills and knowledge acquired through previous training, both formal and informal, on the job experience and life skills which enables a student to demonstrate competence in a single unit of study or entire qualification. TLC Training Solutions strongly believes 'seeing is believing' so we make every attempt to ensure direct observation is an integral part of our RPL process. We do not promote an extensive portfolio gathering approach therefore saving considerable time on the part of the student.

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## Certificate III in Aged Care and Certificate III in Home and Community Care

**Traineeships:** State funded Traineeships may be available to eligible applicants in relation to Certificate III in Aged Care only. For those still wanting a dual qualification, TLC consultants will discuss with you options to compliment the traineeship. In most cases, employers will receive Commonwealth Incentive Payments which may be used to assist with all or some of the course fees.

**Distance:** This mode of study is designed for those students living in areas not yet accessible to TLC Training Solutions, or for those employed outside the aged care industry whereby a workplace based study mode is not feasible.

Students are sent learning guides to complete in their own time which are returned to our office for marking. Students do have access to phone and email support but will not be visited on site. There is still a requirement to complete a practicum placement to ensure skills and knowledge learned is transferred to real life situations. This can be completed during the student's annual leave or at mutually convenient time arranged by the student and their host workplace.

**Pre-Employment:** Periodically, TLC Training Solutions will promote and conduct pre employment programs designed to support those seeking entry into the aged care industry. These may be targeted at specific client groups – long term unemployed, mature aged, school leavers, those from non-English speaking backgrounds or Aboriginal and/or Torres Strait Islander people. In most cases these programs are government funded and include job placement support. Call our office to see if any programs are currently available should you believe you are eligible.

**Credit Transfer:** TLC Training Solutions recognises all statements of attainment and qualifications issued by Registered Training Organisations (RTO's) within Australia. Please be aware that whilst some units may directly map to units in the enrolled qualification, recent changes to the community services training package has resulted in many units from previous courses not being a direct credit with new units. Gap training may be required however if industry experience is still current, these gaps can usually be met via RPL.

### Duration

Workplace based: 12 months

Distance: 18 months

RPL: 6 months

Traineeship + Certificate III in HACC: 12 – 24 months depending on employment status (i.e. full time or part time)

### Units of Competency\*

CHCAC317A	Support older people to maintain their independence
CHCAC318A	Work effectively with older people
CHCAC319A	Provide support to people living with dementia
CHCCS411A	Work effectively in the community sector
CHCDIS301B	Work effectively with people with a disability
CHCHC311B	Work effectively in home and community care
CHCICS301A	Provide support to meet personal care needs
CHCICS302A	Participate in the implementation of individualised plans
CHCICS303A	Support individual health and emotional well being
CHCICS304B	Work effectively with carers
CHCOHS312A	Follow safety procedures for direct care work
CHCPA301B	Deliver care services using a palliative approach
HLTAP301A	Recognise healthy body systems in a health care context
HLTHIR403C	Work effectively with culturally diverse clients and co-workers

\* Units may vary should the Traineeship + Certificate III in HACC option be preferred.

TLC Training Solutions

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